

# HARYANA STAFF SELECTION COMMISSION

## Bays No. 67-70, Sector-2, Panchkula

Adv. No. HSSC/IE/2022/6597

Dated: 04.08.2022

Application Start Date and Time : 06.08.2022 from 09:00 a.m.  
Closing Date and Time of Application : 21.08.2022 up to 05:00 p.m.

Online applications are invited from eligible candidates for engaging as Law Officer purely on contractual basis initially for a period of one year on fixed monthly remuneration of Rs. 50,000/- in Haryana Staff Selection Commission, Panchkula. The minimum educational qualifications for the said post are as under:-

- (i) 1st Division in 10th and 12th.
- (ii) LLB with 1st Division from recognized university (English Medium)  
Total Posts - 20 (Gen.-7, SC-3, BCA-2, BCB-2, EWS-2, ESM (Gen)-2, ESM (SC)-1, ESM (BCA)-1.
- (iii) (a) 3 years experience as an Advocate in the Hon'ble High Court.  
**or**  
(b) 3 years experience on the post of Legal Assistant/ Law Officer in any Department/Board/Corporation/Statutory Body/ Commission of Govt. of Haryana.  
**or**  
(c) 3 years combined experience on (a) or (b)
- (iv) Should have good command over English and proficiency in computers
- (v) Should have drafted writs/replies etc.
- (vi) Candidate with higher qualification in legal field may be allowed weightage in selection criteria.
- (vii) Candidate with experience in recruitment matters shall be preferred.

### DUTIES/RESPONSIBILITY:-

The candidate engaged shall be responsible to,-

- (i) Deal with all court cases from receipt till final stage.
- (ii) Advise on legal issues pertaining to the field.
- (iii) Preparing draft reply.
- (iv) Any other assigned work related to Court cases/legal matters.

**AGE LIMIT:-** Maximum age 42 years, however in case of reserve category candidates, 5 year relaxation as per Chief Secretary, Haryana Instructions dated 25.02.2022 shall be given.

The benefit of reservation shall be given to Haryana Domicile candidates of Scheduled Caste, Backward Classes, EWS and Ex-servicemen only as per reservation policy issued by State Government from time to time.

**Period of contract:** The selected candidate shall enter into a contract agreement with the Commission at the time of appointment. The Law Officer may be engaged by the Commission purely on contractual basis initially for a period of one year on work basis or until further orders whichever is earlier. The contract may be further extended at the sole discretion of the Commission. The contract may be terminated at any time without any notice, subject to the terms & conditions to be incorporated in the contract agreement.

**Remuneration:** The Law Officer will be paid remuneration Rs. 50,000/-. No other allowance shall be admissible. No other emoluments shall be available to the appointee apart from TA/IDA for field visits (as per requirement of the job) as per decision of the Commission.

**Selection Criteria:** Selection criteria shall be notified on website of commission later on.

Interested candidate may apply online on the Haryana Staff Selection Commission website [www.hssc.gov.in](http://www.hssc.gov.in) and upload candidate details, qualification, experience and other all required documents well before the closing date for submission of application.

**NOTE:** No individual information to the candidates shall be given. Candidates are advised to visit Commission website regularly.

Sd/- **Secretary,**  
**Haryana Staff Selection**  
**Commission, Panchkula.**