

SAT PRIYA GROUP OF INSTITUTIONS, ROHTAK

Application Form for Teaching/Non-teaching Post

A passport size
recent photograph
of the candidate
self attested
must be pasted
here

Application No

(To be filled in by the office)

NOTE :

- i. This application form and the bio-data should be properly filled in.
- ii. Attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of interview.
- iii. Only eligible candidates should apply for the position/post.
- iv. Use separate form for each position/post.

1. a) Post applied for _____
(Give full and correct name of the post) _____
b) Advertisement No. _____
2. a) Name in Full (in block letters) _____
b) Father's Name _____
c) Mother's Name _____
3. a) Present Postal Address _____

b) Email Address, if any _____
c) Permanent Address _____

d) Mobile No. _____

4. a) Date of Birth _____
b) Age as on last date of receipt of application (..... yearsMonths)
c) Place of Birth _____
- 5.. a) Nationality of the candidate _____
b) Do you belong to SC/BC/Ex-Servicemen/
Persons with Disabilities category? _____
(if yes, attach a certificate from the competent authority)
c) Male/Female
d) Marital Status (Married/Unmarried)
(if married, whether you have more
than one living wife/husband)
6. Period required for joining, if appointed _____

7. a) What is your mother tongue?

b) Name the languages both Indian & Foreign which you can read, write and/or speak. Give particulars and examination(s), if any, passed in each.

Read Only	Speak Only	Read & Speak	Read, Write & Speak	Examination (s) Passed

8. a) Have you ever been disqualified from appearing in any University examination/undertaking University work (Say Yes or No) _____

b) Are you a dismissed employee? (Say Yes or No) _____

9. a) Whether any criminal case has been registered against applicant ? (Say Yes/No) _____

b) Whether applicant has been charge-sheeted for any criminal offence? If yes, the details thereof.

c) Whether applicant has been convicted by any competent court for any criminal offence? If yes, the details thereof.

10. **REFERENCES :** (These persons should be well acquainted with some aspect of the applicant's training accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and atleast one of them should be a citizen of India.

i) Name _____
 Occupation or _____
 Position Address _____

ii) Name _____
 Occupation or Position _____
 Address _____

11. Educational Qualifications (from Matriculation onwards)

Exam. Passed	Univ./Board	Year of Passing	Class or Division	Max. Marks	Marks Obtained	% age of Marks obtained (Accurate)	Distinction, if any

Note :- Attested copies of certificates in support of qualifications be attached.

12 (a) (i) Whether passed any Eligibility Examination i.e. NET/GATE/JRF: - Yes/No.

(ii) If yes, Name of Exam Passedyear of passing

(b) In case of Ph.D

(i) Name of University

(ii) Year of Passing

(iii) Topic of Ph.D

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(iv) Name of Supervisor

13* (a) Computer Typing Speed : ENGLISH HINDI

(b) Shorthand Speed : ENGLISH HINDI

* Applicable for the posts of Steno-Typist/Clerk-cum-Junior Data Entry Operator etc.

14. Experience (Give particulars concerning all periods of employment)

Name of Employer/ Institution	Designation of the Post held and its pay scale	Duration of appointment		Basic Pay & Allowances separately	Reasons for leaving
		From	To		
		Total Exp.			

15. Give Particulars of Prize, Medal and Merit won, distinction, if any :-

- | | |
|------|-----|
| i) | ii) |
| iii) | iv) |

16. List of the certificates (attested copies) attached :-

- | | |
|------|-----|
| i) | ii) |
| iii) | iv) |
| v) | vi) |

17. Additional information, if any, including computer knowledge etc.

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I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I have passed the qualifying/higher examination as a regular candidate and not in a distance mode from UGC approved Universities/APEX Bodies. For concealment of any facts, I will be liable for rejection of candidature and initiation of other action if any, as is deemed fit.

Place

Date

.....

(Signature of the Candidate)